

To  
The Secretary  
DSOM & I, Dehradun

**BOOKING FORM: SMALL PARTY**

1. I, \_\_\_\_\_ (Rk & Name), Membership No \_\_\_\_\_

wish to book a venue for a small party as per u/m details :-

- (a) Venue (Tick any one):-  
(i) Main Lounge (Max 20 pers) (Except Movie Ni & Tambola Day/Ni)  
(ii) Golf Hut (Max 50 pers) (Except Tambola Ni during summer season & Lunch)  
(iii) Party Room, R-n-R Complex (Max 20 pers)  
(iv) Roof Top (Max 30 pers) (Except Tambola Day/Ni)  
(v) Cafe (Max 50 pers)  
(vi) Machaan (Max 30 pers)(Except Tambola Day/Ni)
- (b) Date : 2023
- (c) Time: From \_\_\_\_\_ hrs to \_\_\_\_\_ hrs
- (d) Meal (Tick any one) : Lunch/Dinner/Any Other \_\_\_\_\_ (Specify)
- (e) Approx Strength :
- (f) Purpose/Occasion :
2. I am depositing a sum of Rs \_\_\_\_\_/- as booking charges.
3. I undertake the following:-
- (a) The premises are being booked by me for a personal party and/or for my direct dependents or blood relatives (Father/Mother/real Brother/Sister/Children). The premises are not being booked to facilitate conduct of a social event by politicians/bureaucrats/businessmen or any person not auth the facilities of Service Officers Institute. In case of any violations of the above, my membership may be terminated & I will be held completely resp for the same.
- (b) No unwarranted activity will be conducted that shall bring disrepute to Defence Services or DSOM & I.
- (c) The venue will not be sublet
- (d) Payment to Caterer will be made through DSOM & I Smart Card & not by cash
- (e) I will pay a fine of Rs 2,500/- if any of the above three undertakings are violated.
4. I agree to the following Cancellation Charges:-
- (a) 10 % deduction in case of prior intimation in writing atleast 24 hrs before due date.
- (b) No refund, if no prior intimation at least 24 hrs before due date. .
5. Necessary permission may please be accorded.

Date : 2023

Signature: \_\_\_\_\_

Mob No \_\_\_\_\_

\_\_\_\_\_  
(Secretary)

\_\_\_\_\_  
(VP (Ops))

\_\_\_\_\_  
(VP (Policy))